

Woodbridge Town Football Club Privacy Policy

The General Data Protection Regulation (GDPR)

The GDPR is a European Union (EU) privacy law that becomes enforceable on May 25, 2018. It regulates how any organization treats or uses the personal data of people located in the EU. Personal data is any piece of data that, used alone or with other data, could identify a person

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Summary

The Privacy Policy of Woodbridge Town Football Club applies to:

- The members of Woodbridge Town Football Club (hereafter referred to as WTFC)
- The users of the WTFC website (woodbridgetownfc.com)

Why your privacy matters to us:

WTFC fully supports the rights of our members and our website visitors to decide for themselves what information they choose to share with others and what information they choose to keep private.

The Data Controller / Data Protection Officer

The Data Controller is Woodbridge Town Football Club, who can be contacted by post to, Woodbridge Town Football Club, Fynn Road, Woodbridge, Suffolk, IP12 1LS

The Data Protection Officer is Richard Scott who can be contacted by post to the above address or by email at woodbridgetownfc@outlook.com

What Information do we collect when you join as a member of WTFC?

All Adult members of WTFC are requested on the membership form to provide their name, home address, contact telephone number and email address.

All youth members of WTFC (playing members of our youth teams) are requested on the membership form to provide their name, home address, and a contact telephone number and email address of their parent/guardian. In addition, the parent/guardian of the youth member is requested to provide information that may assist us with the welfare and well-being of their child, including medical information and health issues, communication requirements and any religious or cultural requirements.

What Information do we collect when you visit the WTFC website?

The WTFC website is provided to browsers for information purposes only. WTFC does not collect or process any data of visitors to the WTFC website.

The WTFC website (woodbridgetownfc.com) is hosted on the Wix platform. Cookies are implemented in all websites hosted by Wix. Full details of the cookies which Wix implements on its websites can be found [here](#).

How do we use your personal information?

The information provided on the WTFC adult membership form is collected solely to inform members in advance of General Meetings of the club and of forthcoming club events.

The information provided on the WTFC Youth membership form is collected solely to inform members in advance of General Meetings of the club and of forthcoming club events. Additional information provided, including medical information and health issues, communication requirements and any religious or cultural requirements is collected for the sole purpose of the welfare and well-being of the youth member.

What legal basis do we have for processing your personal data?

The legal basis for WTFC holding and processing personal data are:

Legitimate Interests

Where the processing is considered necessary for the welfare and well-being of our youth members

Consent

Where consensual processing is used to keep members informed of club activities

When do we share personal data?

WTFC does not, and will never share personal data of its members with third parties

Where do we store, secure and process personal data?

All WTFC adult membership forms are stored in a locked and secure safe.

Adult members who have given consent to their email address to be used for communication/marketing purposes will have their name and email address (only) securely stored on the computer of the WTFC data protection officer.

All Youth membership forms are stored in a locked and secure safe. A paper photocopy is also provided to the relevant team manager.

Parents/guardians of youth members who have given consent to their email address to be used for communication/marketing purposes will have their name and email address (only) securely stored on the computer of the WTFC data protection officer.

Our email communications to WTFC members are provided by MailChimp

MailChimp has self-certified to the the EU-U.S. Privacy Shield and lawfully transfers EU/EEA personal data to the U.S.

An “unsubscribe” option is automatically included in the footer of every email sent by WTFC through MailChimp. This allows any recipient to easily unsubscribe to further emails.

How long do we keep your personal data for?

Membership of WTFC lasts for one year only. From the 1st of August, to the 31st of July in the following year. All electronic records and mailing lists will be deleted, and membership forms shredded once membership has expired.

Your rights in relation to personal data

All members may access, update or delete any information held by WTFC at any time by emailing the Data Protection Officer at woodbridgetownfc@outlook.com

How to contact us

For any information regarding the GDPR please email the Data Protection Officer at woodbridgetownfc@outlook.com

The use of cookies on our website

Cookies are small pieces of data, stored on web browsers to keep track of movements and actions on websites visited. In accordance with the GDPR, we are obliged to inform users that our hosting platform (Wix) is using cookies on our site. Cookies are implemented in every site built by Wix.

The list below describes which cookies Wix implements on the WTFC website

Cookie Name	Length	Purpose
Hs	Session	Security
incap_ses_\${Proxy-ID}_\${Site-ID}	Session	Security
incap_visid_\${Proxy-ID}_\${Site-ID}	Session	Security
nlbi_{ID}	Persistent cookie	Security
XSRF-TOKEN	Persistent cookie	Security

Links to other websites

The WTFC website contains links to external websites. WTFC is not responsible for or does not endorse or accept responsibility for any content or data/information procedures on external websites visited through links contained on the WTFC website.